

## **ADAPT's Constitution**

**Formation:** April 2001 (renamed from ISG4CP Jan 2008)

**Title:** ADAPT (Chartered Physiotherapists in International Health and Development)

### **Mission Statement**

The international support group will support members and facilitate information exchange in order to contribute to the development of effective physiotherapy services world-wide in a manner that promotes an understanding of global healthcare and development issues and which is socio-economically and culturally appropriate

### **Objectives**

1. To provide support/advice for any member with an interest, including those wanting to work abroad, those currently abroad, returnees, managers, educators involved with undergraduates and interested others.
2. To promote professional and personal development for Physiotherapists going to work abroad, whilst abroad and on their return.
3. To provide a high standard of appropriate physiotherapy in a cross cultural environment.
4. To be a resource for networking, access to and sharing of information about issues of interest to Physiotherapists working abroad.
5. To inform CSP Policy and through them WCPT Policy.
6. To raise the profile of international work among CSP Members and all interested stakeholders.
7. To maintain links with the International Adviser at the CSP.
8. To promote relevant education and research.
9. To encourage reciprocal support and promote links with other groups in and outside the physiotherapy profession with common interests.
10. To represent International Physiotherapy on behalf of the CSP in conjunction with the International Adviser.
11. To be a link between the CSP and the programmes and physiotherapy associations in those countries where ADAPT members work.

*No action shall be taken by a clinical interest or occupational group in any matter affecting the general policy of the CSP without the consent of CSP Council.*

## **Membership**

Multidisciplinary (eventually), all current members are Physios

Members may wish to consider the following categories:

Full Membership

Student Membership

Associate Membership for non U.K. Therapists (PT's, OT's, SALT's, etc..)

Chartered Physiotherapists must form at least 40% of the total membership.

## **Voting Rights**

Full membership is available to Physiotherapists and other Allied Health

Professions, who are therefore eligible to vote on the business of ADAPT.

Only Chartered Physiotherapists may stand for office on the Executive Committee.

Student Members and other co-opted members are not eligible to vote or stand

for office on the Executive Committee.

## **Criteria for Recognition**

See Attached Proforma for ADAPT

## **Role of the Executive Committee**

The Committee shall consist of a Chair, Membership Secretary, Treasurer, Public Relations Officer/Editor, Research Officer, Diversity Officer, Clinical Interest Group Liaison Committee Representative and Resource Officer. The Committee shall have the right to co-opt members as necessary.

The Executive Committee is working on behalf of the membership towards the objectives of the group. Management of the business, both financial and professional, shall be vested in the Executive Committee.

## **Election of Executive Officers**

Officers shall be full members of ADAPT.

There will be provision for proxy voting for those members who cannot attend the AGM

Nomination for new officer positions shall be voted on at the AGM.

Officers shall hold office for two years and will be eligible for one period of successive re-election.

Subsequent re-election following a retirement period of one year is permitted.

In normal circumstance the Honorary Chair and Honorary Secretary shall not retire in the same year as each other.

## **AGM**

Twenty-one clear days notice of the AGM will be given to all members in writing

The business shall be:

to elect by ballot the officers with the exception of the Chair and Vice-Chair

to receive and adopt the annual report and audited accounts for the previous year

to appoint an auditor for the ensuing year

to transact any other business

The AGM shall take place on the same day as the Main Annual Study Day.

Minutes of the previous AGM are to be circulated prior to the meeting.

All ADAPT Members are to be invited to attend the AGM.

Proxies may be held at the AGM. The number of proxy votes held by any one member shall not exceed 20 and may be used on a specific agenda item and any amendments arising subsequently.

## **EGM**

The secretary shall call and arrange an EGM on receipt of:

Instructions from the Executive Committee

A written request signed by at least 10% of the members

Fourteen clear days notice shall be given to all members

The business of an EGM shall be limited to that for which it is called

Proxies may be held at the AGM and EGM. The number of proxy votes held by any one member shall not exceed 20 and may be used on a specific agenda item and any amendments arising subsequently.

### **Quorum**

The quorum shall be 25% at meetings of the Committee and 10% of the members (excluding the committee) at the AGM.

### **Amendments**

Any amendments to the Constitution are to be adopted at the AGM, following approval by PPC.

### **Cessation of the Group**

This may be done at the AGM

The meeting shall decide the allocation of the group's assets

Twenty eight clear days notice of cessation shall be given to all members

Notification of cessation shall be lodged with the Council at the CSP